

Danvers (Massachusetts) Contributory Retirement System ("System") is accepting proposals to provide US Small-Cap Value-Style Equity management for the System's \$143 million defined benefit pension plan. The estimated size of the mandate is \$9.0 million. The mandate's performance benchmark will be the Russell 2000 Value index. The Board is seeking only a separate-account format for this mandate. **Commingled funds or ETFs are not acceptable.** If the System elects to engage a provider for these services, it is anticipated the award would be made no later than October 29, 2021.

You may request a copy of the RFP by contacting Susan Little at [slittle@danversma.gov](mailto:slittle@danversma.gov).

Please note: phone calls will not be accepted. All questions must be submitted via e-mail.

The Board reserves the right to cancel or reject in whole or part any or all proposals in the best interest of the Retirement System. **Submission of RFP: Due on Tuesday, July 20, 2021, at 4:00 PM EST. Late proposals will not be accepted.** Please ensure adequate time for mailing and physical delivery. Proposals received after the deadline will be rejected.

**Submit ONE complete hardcopy to:**

Susan Little, Retirement Manager  
Danvers Contributory Retirement System  
1 Sylvan Street  
Danvers, MA 01923

Please also submit one complete electronic file in PDF format to:  
[slittle@danversma.gov](mailto:slittle@danversma.gov)

The Danvers Contributory Retirement System utilizes investment consulting services from Graystone Consulting. Please also submit one complete electronic file in PDF format to:  
[isabelle.eckel@msgraystone.com](mailto:isabelle.eckel@msgraystone.com)

**Important note: Please include two original signed sets of the required PERAC forms which include: (1) Vendor Contact Information (Form C-2281), (2) Vendor Certification (Form C-8135), (3) Vendor Disclosures (Compensation Paid and Received and Conflict of Interest) (Form C-0576) and (4) Placement Agent Statement (Form C-1034). All forms can be found at: <http://www.mass.gov/perac/Investunit/forms.htm>. Please include these forms as a separate attachment and do not bind them together within the proposal. Failure to submit completed and signed certifications as required will result in the disqualification and rejection of your proposal.**

**On the outside packaging, clearly note.**

Danvers Contributory Retirement System  
RFP #1-2021  
US Small-Cap Value-Style Equity Management